
FORT CAMPBELL ENVIRONMENTAL HANDBOOK
APPENDIX F 9 November 2000
Guidance and Instruction
Pollution Prevention Operations Center (PPOC) /
Hazardous Material Control Center (HMCC) Operating Procedures

Briefing or Training Request Form

Requesting Unit/Activity: _____

Point of Contact: _____ Ext. _____

Date of Request: _____ Date Needed: _____

1. *HMCC training is only available for Units/Activities currently inducted into this program.*
2. *Commander/Director operational briefings or program status updates are available upon request as needs originate, or due to the rotation of personnel.*
3. *This request must be signed by the unit/activity EQO and Commander or Director.*
4. *Units/Activities are required to complete the following check list when requesting training:*
 - a. Commander/Director PPOC or HMCC Operational Brief ☐
 - b. Commander/Director PPOC or HMCC Program Status Update ☐
 - c. Environmental Quality Officer Operational Brief ☐
 - d. Unit Movement Officer Training Pertaining to HMCC Operations ☐
 - e. Hazmat Custodian Training ☐
 - f. HMCC Policies and Procedures Training ☐
5. *Unit/Activity personnel should contact their perspective Environmental Quality Officer or Safety Officer for Hazard Communication or Spill Containment/Response training. This is a unit/activity function and not offered by HMCC personnel.*
6. *All briefing or training requests concerning HMCC operations should be routed through the HMCC Supervisor located within the Environmental Division at building 2186, 13 ½ Street and Kentucky Avenue.*

Request Submitted by:

Environmental Quality Officer

Date

Read & Approved By:

Commander/Director

Date